

NATIONAL PRODUCTIVITY COUNCIL

(Under Department of Industrial Policy & Promotion, Ministry of Commerce & Industry, Govt. of India)

ADVERTISEMENT FOR EMPANELMENT OF FOOD SAFETY AUDITORS

National Productivity Council (NPC) is an apex organization to generate productivity awareness and consciousness across the country. It mentors and supports organizations to improve their triple bottom line – economic, environmental and social outputs and outcomes, through generation and application of advanced knowledge. NPC provides unrivalled holistic solutions for improving productivity and competitiveness **through a slew of services viz. consultancy, training for capacity building, action research, Evaluation Studies etc.** customized to suit the client's needs. The National Productivity Council (NPC) over the years has gained experience in inspections in the field of food safety and agriculture discipline. Recently, NPC has been granted accreditation by NABCB. NPC Inspection Division (ID) has been formed to provide services related to audits/ inspections of Food Business Operators (FBOs) and Warehouses.

In order to scale-up its operations and ensure effective delivery of services, NPC desires to empanel Food Safety Auditors to undertake Audits and Inspections of Food Business Operators and Warehouses across India. Empanelled professionals will be offered contractual engagement on project/program basis depending upon the requirement by the Inspection Division based on specific payment terms on case to case basis.

The candidate is expected to carry out audits and inspections based on the requirement of the project/program. However, he/she will be free to choose from the list of Regional offices of NPC for smooth coordination (i) Delhi (ii) Chandigarh (iii) Kanpur (iv) Guwahati (v) Patna (vi) Jaipur (vii) Gandhinagar (viii) Bhubaneswar (ix) Bangalore (x) Hyderabad (xi) Chennai (xii) Mumbai (xiii) Kolkata

ELIGIBILITY CRITERIA

Experts with the following qualifications may apply:

- (i) Bachelor's Degree in Food or Dairy or Fisheries or Oil Technology or Biotechnology or Agriculture or Veterinary Sciences or Bio-chemistry or Microbiology or Chemistry or Hotel management or Catering technology from a recognized university;
- (ii) successful completion of Accredited Lead Auditor course in Food Safety Management System;
- (iii) knowledge of the Food Safety Act and the rules and regulations in India ;
- (iv) sector specific knowledge of hygienic and sanitary practices, processing techniques, hazards identification and analysis and control and knowledge of contaminants and allergens;
- (v) work experience of two years with a minimum of ten audits carried out.

TERMS & CONDITIONS

1. All the applications shall be screened for qualification and completeness. Complete applications shall be sorted and shortlisted for calling suitable candidates for **online interview**.
2. Selection of the candidates for empanelment shall be made on the basis of interviews taken by a selection committee.
3. Documents need to be scanned and attached to the application.
4. Any incomplete application shall be summarily rejected.
5. Any false statement in the application shall be taken seriously and application is liable for rejection and legal action.

6. This is **NOT** an offer for permanent employment in NPC and is purely a contractual engagement on project/program basis on mutually agreed terms and conditions.
7. The engagement **DOES NOT** confirm any right to the engaged consultant/expert to any position or job in NPC or any other wing of the Government on any preference in employment after the tenure of engagement or anytime in future.
8. NPC reserves its right **NOT TO ENGAGE** any consultant/expert in response to the advertisement and this is only an invitation to apply for engagement. NPC shall not be liable for any action taken by any person in response to this Advertisement.
9. The selected candidate is expected to maintain highest standards of behaviour and show politeness in dealings with NPC or its client's officials during or after the termination of the engagement with NPC.
10. The candidate will undertake & execute the assigned tasks with all sincerity and as per communicated timelines. The failure in commitments and duty by the candidate will be viewed seriously and his engagement/empanelment will be terminated and **NO FURTHER PROJECT/PROGRAM ENGAGEMENTS WILL BE OFFERED.**
11. During the empanelment, if the auditor is found to be involved in demeaning the brand/image of NPC, legal action will be taken against him and he will be blacklisted from offering his services to NPC and it will be displayed on NPC website.
12. The candidate will carry his own laptop to undertake the assigned tasks whereas other facilities like internet, printing, etc. will be provided while working at NPC premises.
13. The applicants are advised to provide mobile number and e-mail address for communication of interview call and selection & no communication will be made by post, the candidates are advised to regularly check the provided email as well as NPC website.
14. The candidate should be willing to work at any location as the projects/programs are based on client specific locations.

HOW TO APPLY:

1. The Applicants fulfilling eligibility criteria may submit through email their complete details in prescribed **format** given as Annexure I (Scanned copy).
2. The last date to submit the Scanned copy of the Application is 31st January, 2021 (5pm) through email at kp.sunny@npcindia.gov.in
3. For any Clarification, the following officials may be contacted
 - i. Dr. K.P. Sunny, Director-Inspection Division, Ph: 011-24607350